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Executive Meeting Record,	
Location: Home of Don Urquhart	Date: May 17, 2016

Present: Frank Letchford, Rein Rungas, Dick Pachal, Don Urquhart, Mick Harvey, Bruce Thomson, Wally Slobodan, Rick Lloyd, Brian McLaurin, Neil Bosdet, Wayne Holmes, John Tucker

ITEM	DESCRIPTION	DISCUSSION	ACTION BY
1	Call to Order	- Rick called the meeting to order at 7:00 PM	Rick
2	Agenda	- Approved	All
3	Previous minutes	- minutes reviewed and accepted.	Dick
4	Treasurer's Report	<p>- The Treasurer's report was presented by Frank and received by the Executive.</p> <p>- Our Chequing account balance stands at \$6,298.79, down \$100 from last month. Term deposits remain at \$11,500. \$534.76 has come in to PayPal for memberships, and this will transfer into our account. Including the above, plus petty cash, LV gift certificates and membership shares brings us to \$18,466.55. However, this doesn't take into account cheques for shed-related expenses that were just written, totalling \$1132.79, with a bit more to come.</p> <p>- At our meeting, memberships were paid (\$150. coming in), and raffle sales added \$135. Expenses included \$21.42 for website, \$163.80 for a year's mailbox rental, and \$200 for the May speaker.</p>	Frank
5	Membership	- There are currently 102 paid-up members. Around 12 more are "pending", with sign-up anticipated. Neil is following these up.	Neil

6	Door Prizes	<p>- The last meeting took in \$135. with expenses of \$190. Attendance at the meeting was a bit low, which accounts for the lower income. At our next meeting, Wally will provide a year-end synopsis of the Door Prize program. At this point, it is seen as a very positive part of our meetings and no significant change is anticipated.</p>	Wally
7	Program	<p>- Positive feedback ("amazing woodworking") re. Pat Bennett's presentation at our last meeting. The turnout at the meeting was a bit disappointing, for reasons that are a bit unclear. Rick will continue to publicise as much as he can to generate awareness and interest. It has been an interesting year for program presentations, with a lot of diversity to bring different perspectives to our members.</p> <p>- Next month is our AGM, so no feature speaker is planned. A luthier is planned for September, and we may be able to have a wood-burning demonstration in October. This would require an overhead camera, and Wayne will see if the Turners' Guild could lend one to us. If so, Scott will be approached to see if Cathy would agree to present.</p> <p>- Mick will be passing the Program torch to the team of John Tucker and Geoff Burton, who have graciously volunteered to stand for election to the executive. Thanks, gentlemen! Many thanks to Mick for his work this year.</p>	Mick
8	Website	<p>- Bruce continues his much-appreciated work on getting the website sorted out. Island Hosting has assisted with another round of "repairs", and things seem to be working despite a number of challenges. The plan is to transition to a new website, with more ability to interface with social media, to communicate with mobile devices, and to provide better access to information and membership management.</p>	Bruce
9	Workshop Tours	<p>- Brian has put together a packed tour day on June 4 in the Metchosin area, with 5 shops, including William Head Institution, to visit, with lunch at My Chosen Cafe. So far, only 6 members have signed up. Brian will provide details to Rick, who will send them out to members to encourage more attendance.</p> <p>- After cleaning out the Door Prize goodies, Brian will try his luck with the Mid-Island group. Thank you for all the work arranging tours! Dany Coulombe has agreed to take on this responsibility, and he will be asked if he wants to attend the June 4 tour to familiarize himself with the format.</p>	Brian

10	Wood Recovery	<p>- Great job by Rein and everyone else in bringing the shed into existence, with a terrific product and a very reasonable cost (\$1150 so far). All that remains to do is lay down some landscape fabric and purchase and spread some gravel. Rick will send out a request for members to help with this on May 27.</p> <p>- Possible milling session in June. We wondered if a weekday session could work, but apparently Larry is only available on weekends. Rein is looking into several possibilities for wood, including some oak, sycamore, and possibly some cedar. Mick will go with Rein to see if it is a species that we'd want.</p> <p>- Rein is also following up on a very interesting possibility- a maple with some terrific-looking burls. Because of the location, this is a bit complicated, and we can't use trucks. The current plan is to see if we could go into the "field", slab it with an Alaska Mill, and carry the slabs out. Rein will look into the costs of all this.</p>	Rein
11	Library	- Cataloguing continues; time consuming, but 30% complete.	Don
12	Audio-visual	- No report.	
13	Other	<p>- Discussion re. the June 14 meeting, which will be the Guild AGM. We will start early (6:30) to give time to socialize and have Pizza and Pop. \$250 budget, with Wayne picking up the pop and Mick the Pizza. There will be the Bandsaw Box project, with everyone who enters one or more boxes getting one entry for the draw for one of two \$25 Lee Valley gift certificates. There will be a "Show and Tell". We don't think we have enough things to run an auction as well.</p> <p>- At the AGM, there will be reports from the President, Treasurer, VP Membership and Wood Recovery. Wayne will give details of our various donations to Rein to include as part of his report. We need to have our financial report reviewed by 2 member volunteers; Bruce and Wayne will do this before the report is presented to the membership.</p> <p>- We have been fortunate in having members volunteer to stand for election to some of the openings in the executive but we still need a VP Membership. Wayne has approached a number of people, and has 3 more to ask. Rick will ask for expressions of interest in his next mail out.</p> <p>- The Guild usually provides a \$75 "thank you" honorarium to outgoing executive members, but this will happen in Sept. or Oct.</p>	Rick
14	Next Meeting	- the next meeting will be June 21 at Neil's house.	Rick
15	Adjourn	- Rick adjourned the meeting at 8:25 pm.	Rick

These minutes were recorded by Dick Pachal and represent to the best of his knowledge the items discussed and decisions made at the meeting. If there are any discrepancies, please notify the author immediately. If no comments are received within 10 working days, the minutes will be finalized and approved at the next Executive meeting.