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Executive Meeting Record,	
Location: Home of Wayne Holmes	Date: February 22, 2016

Present: Wayne Holmes, Frank Letchford, Rein Rungas, Dick Pachal, Don Urquhart, Neil Bosdet, Bruce Thomson, Wally Slobodan, John Verreault

ITEM	DESCRIPTION	DISCUSSION	ACTION BY
1	Call to Order	- Neil called the meeting to order at 7:00 PM	Neil
2	Agenda	- Approved	All
3	Previous minutes	- minutes reviewed and accepted.	Dick
4	Treasurer's Report	<p>- The Treasurer's report was presented by Frank and received by the Executive.</p> <p>Our Chequing account balance stands at \$6,608.74. This is down almost \$400. from last month as \$336. was spent purchasing wood for schools and \$50. was spent on library supplies. Petty cash (\$7.80), gift certificates (\$79.35), membership shares (\$47.16) and term deposits (\$11,500) bring our total to \$18,243.05. We have approx. \$100 credit at KMS to be used for door prizes.</p>	Frank

5	Membership	<p>- No new memberships this month. There was a lengthy discussion of ways we can increase our membership and this will need a lot of further discussion and followup. It was identified that we have few young members, and this may reflect our lack of use of social media. There are lots of opportunities to increase our communication in meaningful ways. For example, we could have a facebook page highlighting new information that would complement our web page. There may be some value in looking at Pinterest, twitter, etc. Perhaps a weekly blog could be incorporated into our website. The website itself could be made more user-friendly and dynamic, particularly with more photographs of meetings, projects, etc. Bruce is working on the website. (We may have a dormant facebook page; Phil may know about this.)</p> <p>- We can also explore the possibility of programs, such as a summer camp, that would involve youths and their parents, with the goal of providing a fun learning experience but also increasing our visibility in the community.</p> <p>- Don raised the possibility of including notice of our meeting in the Go section of Thursday's Times Colonist; he'll get the information on what can be sent in.</p>	Neil
6	Door Prizes	<p>- came pretty close to breaking even this month (spent \$180 and took in \$168. Still a very popular part of our meetings. Wally has already purchased items for the next meeting.</p>	Wally
7	Program	<p>- We had a most enjoyable and interesting presentation by Everest Lapp, discussing her work, modelling, designing and so on.</p> <p>Next month we will have a presenter from Live Edge. On April 12, Derek Hutchins from William Head will present. The May program hasn't been finalized yet.</p>	Frank
8	Website	<p>- Bruce has continued to work on various aspect of the site. It has been moved to a new server, with the inevitable glitches but he is working to get things sorted out. Lots of minor changes are in the works. He is hoping to have a lot more pictures on the site, and we will have to encourage people to provide material.</p>	Bruce
9	Workshop Tours	<p>- The shaper workshop had to be cancelled as there were too few participants. Quite disappointing, especially as Brian had done a lot of work to set it up.</p>	

10	Wood Recovery	<p>- A wood sale is planned for Sunday March 20 at 11 am.</p> <p>- A second load of lumber was purchased for and provided to several Victoria schools. We were given a very good price by Paulcan Enterprises, 3353 Smiley Rd. in Chemainus, which allowed us to provide a large quantity of material that was much appreciated. Thanks to everyone involved, including Paulcan! Neil will prepare a press release and see if it can go in a newspaper, letting people know about this important work by the Guild.</p> <p>Plans for the shed are falling into place. We now have a materials list and quite a bit of donated material, which will help keep costs down. We will need quite a bit of help, both for picking up material (which will require access to "serious" pick-ups) and for the construction. A work party to put in the foundation has been tentatively set for Friday March 18. Later in March, we hope to have a second work party for the actual construction. (March 26 was suggested as a possibility.) We will need waivers for volunteers to sign.</p>	Rein
11	Library	- no report.	Don
12	Audio-visual	- We sometimes have difficulty getting all the equipment working well when presenters start their talks. Different people know how to get different bits functioning, but it would be good to have back-up people who understand the bits and pieces and who can check that everything is working properly before the presentation starts. For now, John and Bruce will try to provide back-up.	Wayne, John
13	Other	<p>- Everyone remains keen on the idea of a Bandsaw Box project, with people bringing their projects to the June meeting. Frank will write up something describing this.</p> <p>- Elections: We need to look ahead to our AGM, when there will be elections of officers. Some of our current officers are stepping down or had served their maximum terms. Neil has volunteered to stand for election as president. We will need VP's of membership and programs. We will need someone to arrange workshop tours- this isn't an elected position. Neil will approach possible victims (sorry-make that volunteers) at the next meeting. We really need to have a possible slate available for the AGM.</p>	Neil
14	Next Meeting	- the next Executive meeting will be on March 15 th at Rein's house.	Neil
15	Adjourn	- Neil adjourned the meeting at 8:50 pm.	Neil

These minutes were recorded by Dick Pachal and represent to the best of his knowledge the items discussed and decisions made at the meeting. If there are any discrepancies, please notify the author immediately. If no comments are received within 10 working days, the minutes will be finalized and approved at the next Executive meeting.